

## Morgantown Municipal Bicycle Board

*Meeting Minutes*  
October 3, 2013  
Public Safety Building

### OPEN ACTION ITEMS:

Due Date	Responsibility	Action Item
11/7/13	Traci	223. Find out if any WVU sustainability interns are interested in serving on the BB
11/7/13	Damien	224. Organize a meeting between city officials and BB to discuss the Law & Order article that will include Damien, someone from the city manager's office, the police chief, Chip, Gunnar, and Traci
11/7/13	Damien	230. Talk to Fred about BFC sign
11/7/13	Damien	235. Pull counts from his counters and send to BB
11/7/13	Jing	236. Send information to BB about October traffic counts and send a list of other suggested intersections for counts
11/7/13	Traci	239. Email BB to ask who is interested in meeting with Clement Solomon at WVU
11/7/13	Frank	245. Send Law & Order article out as a pdf as the web link is dead
11/7/13	Chip	246. Downsize the 5x7 BFB sticker and send us a photo of it on a door
11/7/13	Derek	247. Contact Dave Bruffy to see if he needs any changes to the bike parking map
11/7/13	Traci, Chip, Derek	248. Look at the 'Find It, Fund It Table' TA chart given at the MAP 21 meeting and compare it to projects in the bike plan to find intersections that may be viable for the DOH 'Intent to Apply'
11/7/13	Frank	249. Scan the 'Find It, Fund It Table' and send to BB
11/7/13	Damien, Chip	250. Email the traffic count numbers to Emily, Email bike sales data to Emily by <b>Wed, Oct 9<sup>th</sup> at noon</b>
11/7/13	Traci	251. Send verbiage of her email invitation to legislators for the Oct 20 <sup>th</sup> bike ride to the rest of the BB
11/7/13	Frank	252. Send his Safe Routes to Schools presentation to the BB
11/7/13	Emily, Marilyn, Gunnar	253. Review the education components from the Bike Plan to come up with a proposal for Allstate

## Meeting Minutes:

### **Agenda Item 1 (Schmooze time)**

The October 2013 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:36 p.m. at the Public Safety Building by Vice Chair Gunnar Shogren with the following members attending:

- Present:, Jing Zhang, Jonathan Rosenbaum, Emily Vasile, Frank Gmeindl, Damien Davis, Chip Wamsley, Gunnar Shogren, Traci Knabenshue, Marilyn Newcome, Derek Springston
- Absent: Andrew Walker, Colin Dierman
- Visitors: Bill Kawecki

### **Agenda Item 2 (Last Minute Agenda Items)**

None.

### **Agenda Item 3 (Minutes of Last Meeting)**

Chip corrects spelling of Barry Pallay's name. Traci passes around minutes and a few other suggestions are made in writing.

### **Agenda Item 4 (Action Items)**

216. Closed. Tom Arnold said they would place the remaining, uninstalled bike loops as such: 1 loop near the Public Safety Building, 1 near the old post office, 1 across from the post office, and move 1 from High Street to near Jay's

223. Open.

224. Open. Damien sent Jeff Mikorski the article and needs to follow up,

229. Closed.

230. Open.

231. Closed.

232. Closed.

233. Closed.

234. Closed.

235. Open

236. Open.

237. Closed. Use of racks on parking meters is not measured.

238. Closed.

239. Open.

240. Closed. Delivered by Gunnar.

241. Closed.

242. Closed.



### **Agenda Item 5 (Ripe Banana Issues)**

None raised.

### **Agenda Item 6 (Report from MAP 21 Workshop)**

Traci shares information from the workshop, including that the first half of the day was an overview of how the federal money that was once in one 'pot' has now been dispersed into three different pots and how education programs are not part of the TAP fund. The second half of the day included WV DOH officials talking about the process of applying for the \$6 million that is given to WV and what some past projects have been. Frank adds some additional information and passes around a chart that shows what types of projects are eligible for the different pots of money. After it is shared that in WV, groups must fill out a one-page intent-to-apply for grants from the TAP pot by December 6<sup>th</sup>, Derek volunteers to lead evaluation of the bike plan to create a shortlist of projects that the BB may want to fill out the intent-to-apply for. Traci and Chip volunteer to assist.

### **Agenda Item 7 (Dry Run of Oct 29<sup>th</sup> Presentation to the Committee of the Whole)**

Frank goes through the presentation that Emily and Traci will give to the COW on Oct 29<sup>th</sup>. It's intended to be a 5 minute presentation with 10 minutes left for discussion. The BB shares some thoughts to be incorporated into the presentation and a reminder is made to Chip to send sales data that will help display there has been an increase in bicycle use since the BB was formed.

### **Agenda Item 8 (How Has BB's Work Increased Bicycle Use and How Implementing the Bicycle Plan Will Increase Bicycle Use)**

See above. Traci also offers to find out how many bike racks WVU added over the last few years and if it has any visuals.

### **Agenda Item 9 (Allstate Funding Opportunity)**

Frank shares that we still have not heard back from Allstate on what kind of dollar amount they are offering to support bike initiatives. As the BB has previously discussed asking for financial support to continue the cycling skills course, Frank suggests that a group get together to look at the pieces of the education program and put a dollar value to that and let Allstate know what that number is. Emily, Marilyn, Gunnar, and Jonathan(?) offer to do that.

### **Agenda Item 10 (Oct. 20<sup>th</sup> Ride with Legislators in Charleston)**

Details are shared about WV Connecting Communities' legislator ride on Oct. 20<sup>th</sup>, starting at the Capitol. The organization would like to give legislators the firsthand perspective of cyclists riding on roadways in hopes that it will spur them to act upon the re-introduction of the bill to repeal the mandatory side path rule and far to the right rule, and to add the 4 foot passing rule.



No one promises to attend, but Traci says that she will write an email to the BB's local legislators encouraging them to attend and will share her wording with the BB.

**Agenda Item 11 (Oct. 24<sup>th</sup> WV Connecting Communities Board of Directors Meeting in Richwood)**

Franks shares that this board meeting is happening in Richwood and he would like to see some BB members attend. Chip will be in Richwood for another event and volunteers to also attend this meeting.

**Agenda Item 12 (Report from Bike PGH ProWalk/ProBike Conference)**

Chip went to a session at the conference about working with your state DOH engineer, and the advice was to start with a staffer and work up from there. Pittsburgh displayed all the cool stuff it is doing with bikes.

Jonathan says that the conference emphasized developing public spaces more than roads, and was also very focused on urban rather than rural development. He went on a walking tour and talked to the city's paid advocate. He likes the space concept but thinks there was a slight negative tone surrounding the complete streets concept.

Franks asks those that went what the takeaways were. Chip says that the biggest he took away is to go after money to do the projects outlined in the bike plan. Emily said she met one of the Bike PGH staffers at another event and he seemed open to having advocates from other cities visit with them to learn how they got started.

**Agenda Item 13 (Presentation to Morgantown Green Team)**

Frank gave a presentation at the meeting the Green Team called to talk about Safe Routes to School. He says that Brian Curcaba, who is running for the House of Delegates, asked if he could use his presentation for something else.

**Agenda Item 14 (Roadway Safety Audit Webinar)**

Chip and Damien attended this webinar. They learned that there's a manual that lays out the steps to take to address 'context infrastructure' rather than just focusing on signs and crosswalks near schools. Roadway Safety Audits are funded by the DOT. Frank states that we need to conduct an audit as a way to break the ice on Safe Routes to School. Jing adds that he will be working more on this and discussing if the BOE will be involved. Bill Kawecky states that there's a meeting of legislators being called by the county to hear citizen concerns, and he will bring safety audits/Safe Routes to Schools to the attention of that group.

**Agenda Item 15 (Sept. 18<sup>th</sup> Presentation to the Region VI Planning and Development Council)**

The possibility exists to collaborate with this group to obtain grants.



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**Agenda Item 16 (Broadening Bike Board Positions)**

Traci has proposed some changes that the group won't have time to review this meeting, so she will email them out for comment.

**Agenda Item 17 (Bike Board Openings and Nominate and Vote for a New Chair)**

Not discussed.

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Vice Chairman Shogren adjourned the meeting at 9 pm. The next meeting is planned for Thursday, November 7th at 6:30 pm.

Minutes respectfully submitted this date by Traci Knabenshue, 11/5/13.

Attendance:

	M ar- 12	Ap ril 12	M ay- 12	Ju n, Jul y, Au g 12	Se pt 12	Oc t 12	No v 12	De c - 12	Ja n - 13	Fe b 13	M ar ch 13	Ap ril 13	M ay 13	Au g 13	Se pt 13	Oc t 13
Dierman, Colin	X		X			X	X		X							
Gmeindl, Frank	X		X		X	X	X	X	X		X	X	X	X	X	X
Knabenshue, Traci			X		X	X	X	X			X	X	X	X	X	X
Newcome, Marilyn	X		X		X	X			X		X	X	X			X
Rosenbaum, Jonathan	X				X	X	X	X	X		X	X	X	X	X	X
Shogren, gunnar	X		X			X	X	X	X		X	X	X	X	X	X
Springston, Derek	X					X			X		X	X		X		X
Vasile, Emily											X	X	X	X	X	X
Walker, Andrew	X		X			X		X	X		X	X				
Wamsley, Chip	X		X		X	X	X	X	X		X	X		X	X	X
Zhang, Jing											X	X		X	X	X

X=Present

Blank = Absent

